

Francis Crick Liaison Group - Terms of Reference

Membership:

In accordance with the Brill Place Section 106 Agreement (the S106) the Francis Crick Liaison Group (the Group) will be made up of the following parties:

- The Francis Crick Institute (the FCI)
- Brill Place Limited (BPL) (the Developer)
- London Borough of Camden (LBC) (the Council)
- LBS Properties (LBS) (the Development Manager)
- The Main Contractor (the Contractor) (yet to be appointed)

Specialist consultants will be invited to attend meetings as required.

Purpose:

The purpose of the Group is to provide an open forum between the FCI, the Council, the Development Manager and the Contractor (once appointed), to ensure as far as possible the development is delivered in accordance with the relevant planning consents, the FCI Engagement Commitment (defined in the S106), the FCI Construction Constraints document (included in the S106) and the Approved Construction Management Plan (CMP).

Aim:

- To keep all parties informed on a regular basis of the progress of the construction works and hear feedback on any issues arising.
- To provide programme details in advance works being undertaken, specifically any potentially disruptive operations (e.g. piling, excavation etc.) that may affect the FCI.
- To review the draft Construction Management Plan to ensure it operates within the limits of the planning permission, planning conditions and the Section 106 agreement.
- To review construction noise and vibration monitoring data to ensure works are being carried out within the agreed criteria set out in Construction Constraints document.
- To review anticipated electromagnetic interference (EMI) levels caused by the works and once the new development is operational to ensure they remain within the agreed criteria set out in the Construction Constraints document.

Meetings:

- Meetings will be held monthly at a regular time / place until the ground floor slab is cast. Thereafter meetings will be quarterly.
- The date and time of forthcoming meetings will be agreed at each meeting.

- LBS will keep notes of each meeting, to be circulated to members of the Group within seven days of each meeting.
- Members can choose to alter the date, frequency and time of the meetings by mutual agreement. Any member of the Group shall be entitled, on reasonable grounds, by giving written notice of not less than 10 working days to LBS to request a meeting of the Group (or lesser period in an emergency).
- The Development Manager or Contractor is required to be present to give an update on progress and answer any questions from the Group about the works.

Key contacts:

To be agreed in the 1st Meeting