

SAFETY IN COUNCIL HOMES CONSULTATION

GDPR-COMPLIANT PRIVACY NOTICE

The name and contact details of the data controller :

London Borough of Camden,
Judd Street
London.
WC1H 9JE
020 7974 4444,

The name and contact details of the Data Protection Officer:

Andrew Maughan, Borough Solicitor
dpo@camden.gov.uk

The purpose of the processing - A brief explanation why you are processing the data.

At their meeting 3rd April 2019, Cabinet agreed to develop a Resident Safety Charter to explain what their Camden 2025 commitment to make all Council Homes as safe as possible means in practice. Cabinet decided to develop the Charter through a community conversation and survey process. To this end a *Safer Council Homes* survey is in process to give residents an opportunity to say in detail what their safety concerns are, and if they wish to identify issues specific to them and to request contact.

The data collected will be used to identify categories of actions and or develop services for demographic groups, the data will not relate to action for individuals. The data analysis will be anonymous. The data is being collected anonymously on line, through the anonymous return of hard copies of the survey form, and through anonymous completion by community researchers door to door,.

The legal basis for processing

Under section 105 of the Housing Act 1985 the Council has a legal right and duty to carry out meaningful consultation of Residents of HRA Council Homes where it is proposing to develop services, or change the management of maintenance of those homes or amenities attached to them. The Council is required to demonstrate that it has carried out meaningful consultation and to evidence how it has taken the results of such consultation into account when making a decision to develop service etc.

Our legal basis for processing your data under the General Data Protection Regulation(GDPR) is:

Article 6(1)(e)- necessary for the performance of task carried out in public interest or in exercise of official authority vested in controller

Article 6(1)(a)- by responding to the on-line survey, returning a hard copy of the survey or giving personal contact details online, hard copy or face to face with a community researcher the data subject has given consent to the processing

For special category data (where applicable) our legal basis for processing under the GDPR is Article 9(2)(a)- the data subject has given explicit consent to the processing

For further information about how the Council proposes your data, please see our corporate privacy notice [here](#)

The Categories of Personal Data

This is an anonymous survey, respondents do not need to give personal information name, address, age, gender if they do not wish to do so, although demographic data questions are asked. The survey can be

completed without providing any such information. If residents wish to provide contact details because they wish to be contacted by the Council they are offered the option to do so.

The categories of recipients that the council has or will disclose the data to.

The council is collecting the data for internal use only. The council will not disclose the data to any external organisations. The data analysis – ie number of responses, responses level from demographic groups, categories of response e.g concern about building security, fire safety, crime etc may be shared with third parties. Individual or personal data will not be shared

We also undertake general data matching or data sharing in certain areas for the prevention or detection of crime, you can find out more information on that [here](#)

Whether the council will transfer their data out of the EU/EEA.

We will not transfer your Personal Data outside the EU/EEA.

The criteria used to decide the retention period .

The data collected is anonymous, data analysis and the original anonymous commentary will be kept for 7 years (2025/26) and may be kept for a longer period to enable changes in demographic trends to be analysed.

Individuals personal data, provided for the purpose of dealing with a personal concern or issue will be kept by the Resident Safety Team for up to 12 months to enable issue to be resolved or directed appropriately and will then be deleted.

Your Data Subject Rights

You have the right to request a copy of the information we hold about you, the right to ask us to rectify, erase or restrict processing of your data, the right to ask for data portability, the right to object to automated decision making, and if we are relying on consent the right to withdraw consent at any time. There are some exemptions to these rights. Contact the Council at dpa@camden.gov.uk if you wish to exercise your rights.

The right to lodge a complaint with a supervisory authority:

You can complain to the Information Commissioner's Office if you are unhappy with how the council has handled your personal data. It would be helpful if you contacted us first at dpa@camden.gov.uk to see if we can resolve the problem. You can contact the ICO at casework@ico.org.uk telephone 0303 123 1113, or post to Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Information about whether giving Personal Data is part of a statutory or contractual requirement or obligation.

This is an anonymous survey, you do not need to give us any personal data to respond to the survey although it is helpful to have age, gender and other demographic information.

You do not have to give us your name or contact details unless you wish the Council to contact you about anything you have said.

Automated decision Making and Profiling.

We are not using automated Decision Making or profiling to process your Personal Data

What information is mandatory for you to provide and the consequences of not providing the information

No information is mandatory for you to provide.

