

Privacy Notice – Camden Whole House Retrofit Plan Subsidy

The name and contact details of the data controller:

London Borough of Camden,
Judd Street
London.
WC1H 9JE
020 7974 4444,

The name and contact details of the Data Protection Officer:

Andrew Maughan, Borough Solicitor
dpo@camden.gov.uk

The purpose of the processing

The London Borough of Camden is collecting contact information and housing information to gather Expressions of Interest from residents wanting to receive a subsidised whole house retrofit plan.

This information will be used to identify and award the subsidised plans to 20 homeowners in Camden. Applications will be assessed based on the location of their homes, property types and the information provided about their retrofit journey to date. Personal information will also be used to contact residents about the outcome of their application.

Once notified, the names and contact information of successful applicants will be shared with our contractors, Ecofurb, who will contact residents to arrange a home survey which will inform the contents of the whole house retrofit plan.

The legal basis for processing:

Our legal basis for processing is Article 6(1)(a) Consent. The personal data gathered is minimum which is also consistent with the requirement of Article 6(1)(e).

You have the right to withdraw consent at any time if you are no longer interested in receiving a plan and can do this by emailing greencamden@camden.gov.uk.

The Categories of Personal Data:

Name, address, phone, email, homeownership status and information about resident's housing type.

The categories of recipients that the council has or will disclose the data to.

The LBC will share the personal data with Ecofurb, a low-carbon homes service who will be delivering the whole house retrofit plans on behalf of Camden Council. You can read Ecofurb's Privacy Notice here: <https://www.ecofurb.com/privacy-notice/>

Whether the council will transfer their data out of the EU/EEA.

We will not transfer your Personal Data outside the EU/EEA.

The criteria used to decide the retention period

We will keep data collected from the questionnaire for up to seven weeks which is line with the period of time the Expressions of Interest will be open for and the time it will take to evaluate and notify successful applicants.

Your Data Subject Rights

You have the right to request a copy of the information we hold about you, the right to ask us to rectify, erase or restrict processing of your data, the right to ask for data portability, the right to object to automated decision making, and if we are relying on consent the right to withdraw consent at any time. There are some exemptions to these rights.

Please see our website here: <https://beta.camden.gov.uk/data-protection-privacy-and-cookies>

ICO website here: <https://ico.org.uk/for-organisations/guide-to-data-protection/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/>.

To exercise these rights please use our web form here:

<https://forms.camden.gov.uk/cus/servlet/ep.app?ut=X&type=84839769883&auth=100001301>

The right to lodge a complaint with a supervisory authority:

You can complain to the Information Commissioner's Office if you are unhappy with how the council has handled your personal data. It would be helpful if you contacted us first at dpa@camden.gov.uk to see if we can resolve the problem. You can contact the ICO at casework@ico.org.uk telephone 0303 123 1113, or post to Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Information about whether giving Personal Data is part of a statutory or contractual requirement or obligation.

Providing your personal data is not part of a statutory or contractual requirement.

Automated decision Making and Profiling.

We are not using automated Decision Making or profiling to process your Personal Data

What information is mandatory for you to provide and the consequences of not providing the information.

It is not mandatory for you to apply for a whole house retrofit plan subsidy. Your participation is voluntary.