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| **Privacy Notice – Camden Climate Citizen Panel 2022** |
| **The name and contact details of the data controller:***London Borough of Camden,* *Judd Street**London* *WC1H 9JE**020 7974 4444,* T**he name and contact details of the Data Protection Officer:***Andrew Maughan, Borough Solicitor**dpo@camden.gov.uk* |
| **The purpose of the processing** The London Borough of Camden is collecting contact details and information about residents to carry out recruitment of the Camden Climate Citizen Panel’s second cohort through completion of an online questionnaire. This information will be used in conjunction with responses to questions in the application form and will be anonymised and scored to select a panel that represents a diversity of views and backgrounds across the borough. This information will also be used to contact residents through phone and email about panel meeting arrangements.Once the panel has been recruited, an induction session for members will take place in February 2023. Panel members will participate in two meetings per year until early 2025. The panel will be provided with information resources and will be supported throughout their tenure to ensure they remain engaged in the process. During panel meetings, members will discuss the progress of projects related to the Climate Action Plan, and other borough-wide sustainability challenges.**The legal basis for processing**Our legal basis for processing is Article 6(1)(e) Public task, Article 9(2)(g) Substantial public interest.You have the right to withdraw at any time. Please email greencamden@camden.gov.uk if you no longer wish to take part.  |
| **The Categories of Personal Data**Name, email address, phone number, postcode, ward of residence, gender, age, sexual orientation, length of residency in Camden, ethnicity, disability, long-term health condition, housing tenure, membership in any political, community groups or local organisations. |
| **The categories of recipients that the council has or will disclose the data to.** The Council will not share any information or data with a third party. |
| **Whether the council will transfer their data out of the UK.** The London Borough of Camden will not share information or data with a third party.  |
| **The criteria used to decide the retention period** We will keep data collected from the questionnaire for approximately two years (until approximately February 2025), which is in line with the duration of the Climate Action Plan 2020 – 2025. |
| **Your Data Subject Rights**You have the right to request a copy of the information we hold about you, the right to ask us to rectify, erase or restrict processing of your data, the right to ask for data portability, the right to object to automated decision making, and if we are relying on consent the right to withdraw consent at any time.  There are some exemptions to these rights.  Please see our website here: <https://beta.camden.gov.uk/data-protection-privacy-and-cookies>ICO website here:  <https://ico.org.uk/for-organisations/guide-to-data-protection/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/>.  To exercise these rights please use our web form here: <https://forms.camden.gov.uk/cus/servlet/ep.app?ut=X&type=84839769883&auth=100001301> |
| **The right to lodge a complaint with a supervisory authority:***You can complain to the Information Commissioner’s Office if you are unhappy with how the council has handled your personal data. It would be helpful if you contacted us first at* *dpa@camden.gov.uk* *to see if we can resolve the problem. You can contact the ICO by telephone on: 0303 123 1113, or* live chat <https://ico.org.uk/global/contact-us/live-chat/> or webform <https://ico.org.uk/global/contact-us/> |
| **Information about whether giving Personal Data is part of a statutory or contractual requirement or obligation.**Providing your personal data is not part of a statuary or contractual requirement.  |
| **Automated decision Making and Profiling.***We are not using automated Decision Making or profiling to process your Personal Data*  |
| **What information is mandatory for you to provide and the consequences of not providing the information**It is not mandatory for you to participate in the Camden Climate Citizen Panel. Your participation is voluntary.  |