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| **Privacy Notice – Camden Climate Citizen Panel 2020** |
| **The name and contact details of the data controller :**  *London Borough of Camden,*  *Judd Street*  *London.*  *WC1H 9JE*  *020 7974 4444,*  T**he name and contact details of the Data Protection Officer:**  *Andrew Maughan, Borough Solicitor*  [*dpo@camden.gov.uk*](mailto:dpo@camden.gov.uk) |
| **The purpose of the processing**  The London Borough of Camden is collecting contact information and equalities information of residents to carry out recruitment of the Camden Climate Citizen Panel through completion of an online or offline questionnaire.  This information will be used in conjunction with responses on the level of interest in the climate crisis provided and will be anonymised and scored to select a panel that represents the demographic profile of the borough. The information will also be used to contact you regarding panel arrangements by phone and email.  Once the panel has been recruited, members will be invited to a compulsory training session ahead of the first online panel meeting which is expected to take place in September 2020. The sustainability team will support panel members and provide each member with an information resource pack to help with discussions and ensure understanding of topics. During panel meetings, members will discuss the progress of projects related to the Climate Action Plan, and other borough-wide sustainability challenges.  **The legal basis for processing:**  Our legal basis for processing is Article 6(1)(a) Consent and Article 9(2)(a) Consent under the General Data Protection Regulations.  You have the right to withdraw consent at any time if you no longer wish to take part and can do this by emailing [greencamden@camden.gov.uk](mailto:greencamden@camden.gov.uk). |
| **The Categories of Personal Data:**  Name, address, phone, email, gender, age, ethnicity, language, housing status, disability, membership of community group/political party/org. |
| **The categories of recipients that the council has or will disclose the data to.**  The LBC will not share any information or data with a third party. |
| **Whether the council will transfer their data out of the EU/EEA.**  *We will not transfer your Personal Data outside the EU/EEA*. |
| **The criteria used to decide the retention period**  We will keep data collected from the questionnaire for 5 years, which is the duration of the Climate Action Plan in which the citizen panel will help support the delivery of the plan. |
| **Your Data Subject Rights**  You have the right to request a copy of the information we hold about you, the right to ask us to rectify, erase or restrict processing of your data, the right to ask for data portability, the right to object to automated decision making, and if we are relying on consent the right to withdraw consent at any time.  There are some exemptions to these rights.  Please see our website here: <https://beta.camden.gov.uk/data-protection-privacy-and-cookies>  ICO website here:  <https://ico.org.uk/for-organisations/guide-to-data-protection/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/>.  To exercise these rights please use our web form here: <https://forms.camden.gov.uk/cus/servlet/ep.app?ut=X&type=84839769883&auth=100001301> |
| **The right to lodge a complaint with a supervisory authority:**  *You can complain to the Information Commissioner’s Office if you are unhappy with how the council has handled your personal data. It would be helpful if you contacted us first at* [*dpa@camden.gov.uk*](mailto:dpa@camden.gov.uk) *to see if we can resolve the problem. You can contact the ICO at casework@ico.org.uk telephone 0303 123 1113, or post to Information Commissioner’s Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.* |
| **Information about whether giving Personal Data is part of a statutory or contractual requirement or obligation.**  Providing your personal data is not part of a statutory or contractual requirement. |
| **Automated decision Making and Profiling.**  *We are not using automated Decision Making or profiling to process your Personal Data* |
| **What information is mandatory for you to provide and the consequences of not providing the information.**  It is not mandatory for you to participate in the Camden Climate Citizen Panel. Your participation is voluntary. |